



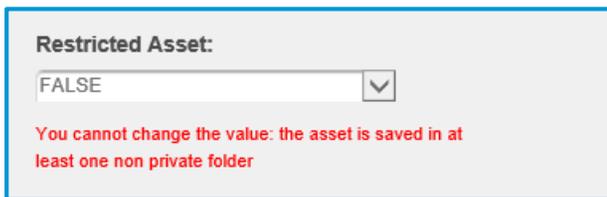
New Asset Hub Release

February 1, 2016

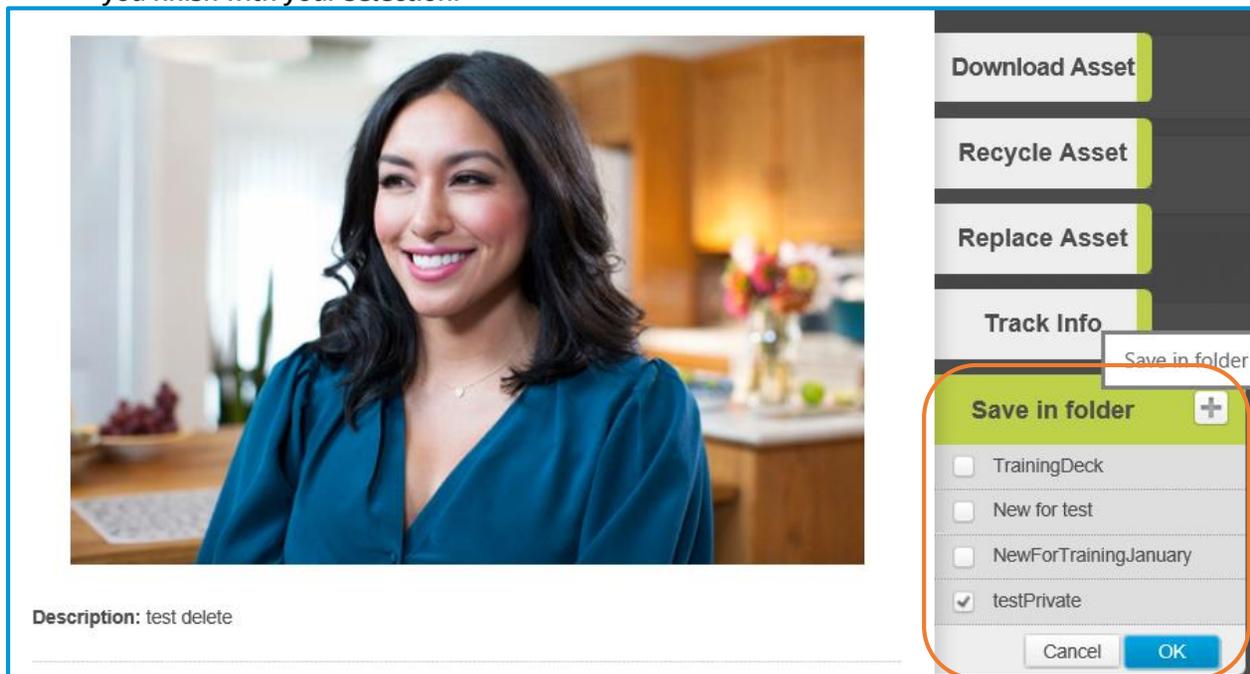
With the HP Asset Hub 4.4 release you will see some improved and new features to make your experience even better.

Turn a public asset private

1. Open the metadata from the asset which you want to turn into “Private”. If the asset is saved in one or more “Public” folders, you will see this message. Close the metadata and continue to Step 2. If you don’t see this message, continue to Step 3.



2. To delete your asset from “Public”, click on the asset and then click on “Save in folder”. Unselect the “Public” folders, and select or create a “Private” folder to save it. Click “OK”, after you finish with your selection.





HP Asset Hub Communication

3. Open the asset Metadata (if still not open) and scroll down to the “Restricted Asset” field. Change the value to “True” and Save the changes. Your asset is now private.

Model Release Number: Mode: FALSE

Restricted Asset: FALSE

Restricted Asset: Select a value
TRUE
FALSE

Saved search (replacing Dynamic folders)

1. After getting your search results, click on “Save search”

Advanced Search by Last update Product **Filters** Lifecycle

Search Saved Searches Sort by Size Last Modif... << Cancel Select all Save results in folder Download Metadata export Save search

Filter Results: 1691

Stephen Franzino
CEO President of Research
Capital Group

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SAFTSCHNITZ 10

Counter establishes new model for book publishing based on HP Color Inkjet Web Presses

2. A new field will appear. Write the name that you want to use for that Search, and click OK.

Advanced Search by Last update Product **Filters** Lifecycle

Search Saved Searches Sort by Size Last Modif... << Cancel Select all Save results in folder

book NOT school

OK Clear

Filter Results: 1691

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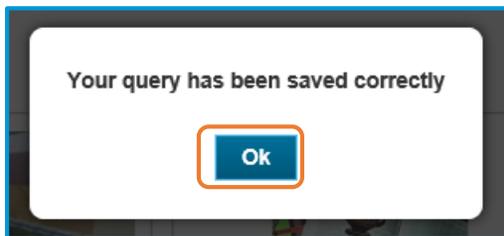
KEY SOURCE
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SAFTSCHNITZ 10

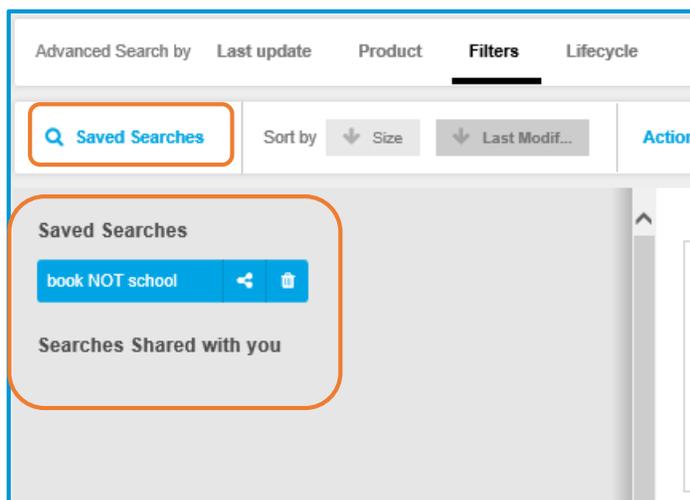


HP Asset Hub Communication

3. You will get a confirmation message



4. You can find it later under "Saved Searches" and perform it again just by clicking on it.



Autofill button for "Target Countries"

The autofill button will add all the countries related with the previously selected language or region.



Copy metadata from an asset to a newly one

1. From the asset which you would like to copy, open the Metadata and click "Copy metadata"

HP Asset Hub Communication



The screenshot shows the HP Asset Hub interface for an asset titled "Mother talking to daughter holding HP...". The asset ID is 139BE32B-3D06-478D-8983-DFBEB589E3E. The interface includes a header with the asset title, a "Metadata" dropdown, and a user profile "real@hp.com". Below the header, there are statistics: 9 Views, 2 Downloads, and an update timestamp of "Oct 06, 2015 12:52 pm". A version dropdown is set to "4". The main content area is divided into two columns. The left column contains the asset ID, an "Edit" button, and a "Copy metadata" button (highlighted with an orange box). The right column contains a vertical menu with buttons: "Download Asset", "Recycle Asset", "Replace Asset", "Track Info", and "Save in folder". Below the ID, the "Asset Information" section is displayed in a table format:

Asset Category :	Title :
Image - Person or Portrait	Mother talking to daughter holding HP 5 x7 Photo Book
Description :	Language :
9005G, Snow, Tahoe, mother, daughter, mother's day, home, bed, together, family, happy, photos, photo book, present, girl,	

2. The button will change from "Copy metadata" to "Copied"

This screenshot shows the same HP Asset Hub interface as the previous one, but the "Copy metadata" button has been replaced by a "Copied" button, which is highlighted with an orange box. The rest of the interface, including the asset title, ID, and information table, remains the same.

3. Go to "Assets in My Workspace" and open the asset that you want to fill with the copied metadata. Select an "Asset Category" and click on "Paste&Save Metadata".

HP Asset Hub Communication



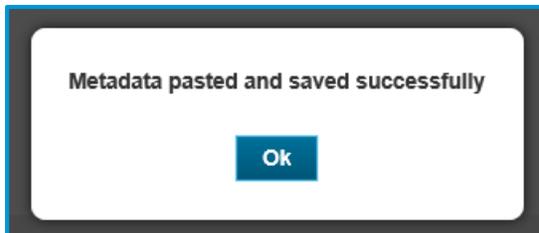
Edit All Metadata

Asset Category: *

- Select a value--
- Campaign
- Document - General
- Image - Historic
- Image - Product in Use
- Image - Product Only
- Image - Person or Portrait**
- DRM - License Agreement
- DRM - Talent Release Form
- Image - Supporting
- Image - Annotated
- Graphic - Icon
- Multimedia - Infographic
- Video - Corporate
- Video - Product Overview
- Video - Support
- Multimedia - Interactive Demo
- Document - Event
- Video - Event
- Video - Animation

Paste&Save Metadata

4. You will get a confirmation message once your metadata is copied into your new asset. You can now go to your asset and make editions to the metadata, or submit it to the Asset Hub library.



Video streaming link

The video URLs are now available in the Asset Hub metadata forms, just open the video and click on "Metadata", there you will find the link of the video in Video Gallery.



HP Asset Hub Communication

The screenshot shows a metadata form for an asset titled "HP PageWide XL 4000/4500 Printer s...". The form includes a header with a close button (X), a "Metadata" dropdown, and statistics: 37 Views, 1 Downloads, Updated: Jan 31, 2016 02:26 am, and Version: 14. Below the header, there is an ID field (BD3F1081-356F-405B-ACBE-F4AD67427307) with "Edit" and "Copy metadata" buttons. The main section is titled "Asset Information" and contains the following fields:

- Asset Category :** Video - Corporate
- Asset URL :** <http://h20621.www2.hp.com/video-gallery/us/en/45CF13A0-DE9C-4A7F-A5C8-75978AD2452F/#/video/> (This field is highlighted with an orange border in the image)
- Title :** HP PageWide XL 4000/4500 Printer series
- Description :** HP PageWide XL 4000/4500 Printer series

Other changes

- Metadata forms have been streamlined to show only relevant fields for on each asset category.